

# CaféTO 2021



Hello Willowdale BIA Member,

The Hypitch team is inquiring the status of your CafeTO application.

According to our records, you have not submitted an application yet and we would like to know if we can assist in the process.

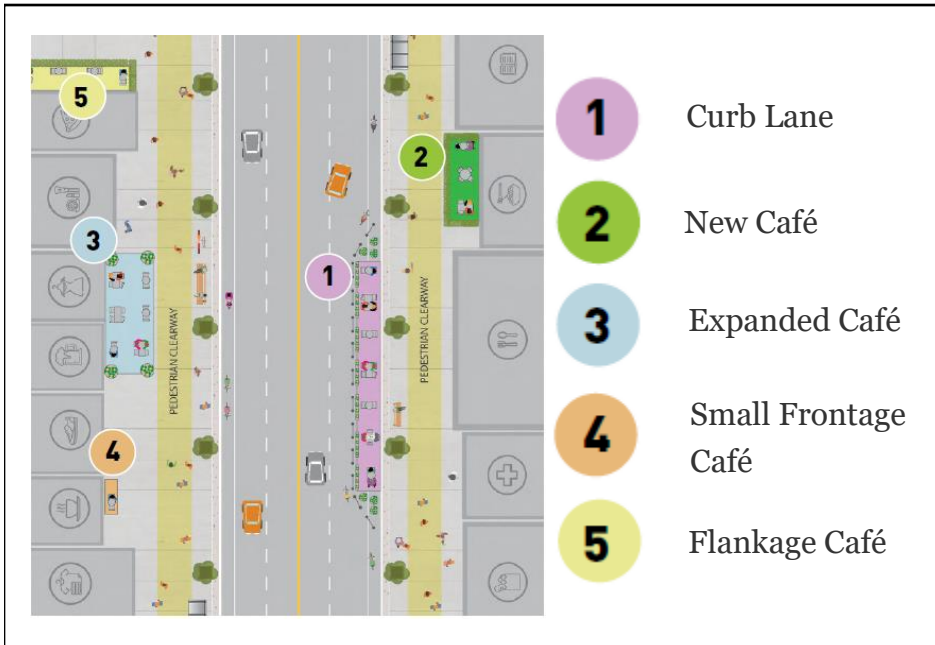
Attached to this email is the Willowdale BIA Member Package, Business Information Check-list and a blank Certificate of Insurance.

Once you receive the completed COI from your insurance provider, go to [www.toronto.ca/cafeto](http://www.toronto.ca/cafeto) to complete your application.

Please contact the office if you have any questions.



# CAFÉTO 2021



***Restaurants, Cafés, Bars, Pubs and other eating and drinking establishments with seating in the Willowdale BIA are eligible to apply for CaféTO***

Our goal is to maximize our members success in creating safe curbside patios for patrons. With support from the City of Toronto and Hypitch, we will be installing extended patios, that include decorative planters to make outdoor dining more attractive and accessible.

### ***How can hypitch help?***

Hypitch is here to guide Willowdale BIA members through the application process for CaféTO 2021. The team will work with members to ensure this program is effectively implemented for all businesses. Our detailed site plan will factor in elements such as CurbTO, Waste Collection and Accessibility to ensure all member benefit from the program.

### ***Why register immediately?***

By registering for CaféTO now, participants will be able to provide outdoor dining spaces for guests and will help promote customer traffic which will increase revenue for not only your business, but also neighbouring merchants.

## **CAFÉTO What is it?**

**CaféTO is a municipal project created by the City of Toronto to help restaurants and bars provide safe, outdoor patio spaces for patrons.**

**TO REGISTER FOR CAFÉTO**

Go to:

[www.toronto.ca/CafeTO](http://www.toronto.ca/CafeTO)



**FOR ASSISTANCE**

**CONTACT:**

**hypitch**

416.388.2704

events@hypitchmarketing.com

## BUSINESS INFORMATION CHECKLIST | CAFÉTO 2021

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- City of Toronto Eating Establishment License Number (B71-XXXXXXX)
- A City of Toronto Café Permit Number (**for existing cafés** - R57-XXXXXXX)
- A Letter of Permission from the adjacent tenant and/or property owner (if you would like to expand your **existing sidewalk café** in front of an adjacent property)
- Complete Certificate of Insurance
- Business Legal Entity Name
- Business/Operating Name
- Business Address:
  - Street Number
  - Suite/Unit Number
  - Postal Code
  - Street Name
- Ward in which business is located in
- Contact:
  - Name
  - Phone
  - Email
- If you would like to install a temporary platform in the curb lane, please ensure you read the guidelines for temporary platforms on page 33 of the CaféTO guidebook, and ensure you have the following prepared as you apply:
  - At minimum (2) two photos showing the streetscape of the proposed location, one in each direction (i.e. one facing east, one facing west) showing the curb lane where your deck or platform is proposed to be located.

**To be completed only by the insurer or by its representative.**

Name of Insured and Operating Name	City of Toronto Contact Name, Address, and Telephone Number:
Address and Telephone Number of Insured:	Municipal Licensing and Standards Road Allowance 850 Coxwell Avenue, 3rd Floor Ontario, M4C 5R1  CafeTO@toronto.ca
Operations of the name insured for which this Certificate is issued	
<b>Cafes</b>	

<b>Commercial General Liability – Minimum Limit to be evidenced - \$1,000,00.00</b>				
Insuring Company	Policy Number	Policy Limit(s) (\$ per occurrence)	Effective Date (yyyy-mm-dd)	Expiry Date (yyyy-mm-dd)
Primary Insurer:				

**PROVISIONS OF AMENDMENTS OR ENDORSEMENTS OF LISTED POLICY(IES)**

Commercial General Liability is extended to include Bodily Injury Liability, Products liability, and any other provision relevant to the operators.

The City of Toronto has been included as an Additional Insured but only with respect to liability arising out of the operations of the Insured for which a permit, license or agreement has been issued by the City of Toronto.

The Commercial General Liability policy(ies) identified above shall protect each insured in the same manner and to the same extent as though a separate policy has been issued to each but nothing shall operate to increase the limits of liability as identified above beyond the amount or amounts for which the Company would be liable if there had been only one Insured.

**If insurance is placed in primary and excess layers, file Separate certificates for each. The Commercial General Liability policy(ies) identified above shall apply as the primary insurance and not excess to any other insurance available to any of the Additional Insured as set out in Paragraph 2.**

**If the policy is canceled or changed in any manner, for any reason, during the period of coverage as stated herein so as to affect this certificate, thirty (30) days prior written notice (ten (10) days if cancellation is due to non-payment of premium) by registered mail will be given by the insurer to:**

Municipal Licensing &  
Standards 850 Coxwell  
Avenue, 3rd Floor Toronto,  
Ontario M4C 5R1

**CERTIFICATION**

I certify that the insurance is in effect as stated in this Certificate and that I have authorization to issue this Certificate for and on behalf of the Insurer(s). This Certificate is valid until the expiration date(s) stated in the "Expiry Date" provision, unless notice is given in writing in accordance with the provision of this Certificate.

Date (yyyy-mm-dd)	Broker's or Insurer's Name and Address	Signature of Certifying Official